

BISHOPS TAWTON PARISH COUNCIL

Contact: email: clerk@bishopstawtonparishcouncil.co.uk

% 17 Clinton Road, Barnstaple. EX32 9EA Telephone: 07843169926

Website: www.bishopstawtonparishcouncil.co.uk

Draft minutes of the General Meeting held in Bishops Tawton Village Hall on the 28th October, 2021 at 19:30 GMT

Chaired By: Councillor Liz Geen (LG)	Minutes Taken: Jacqui Hutchings (Clerk)
Present: Parish Councillors : Sue Barber David Down (DD) Clifford Lewis Andy Shiner Toby Willcocks (TW) County Councillor: Paul Henderson (PH) District Councillors: Glyn Lane 9 parishioners present Not Present: Councillor David Luggar	Apologies Resignation of Andrew Spear Approval of Last Meeting minutes - 23/09/2021 Matters Arising from meeting 23/09/2021 Parishioner Open Session Declarations of Interest County/District Councillor Reports Sub-Committee Reports/checklists Flood Prevention Plan Queen's Platinum Jubilee Tree Speedwatch Website Village Hall Grant Applications Land Registry Defibrillator Correspondence Items for next Agenda Date of Next Meeting and Close

Ref	DETAILS	ACTION
104	Apologies Parish Councillors Paul Boulton, Jo Pay District Councillor David Luggar (received 29th October via email)	
105.	Resignation of Andrew J Spear It is with regret that we announce the resignation of Andrew Spear. The process is well under way and the Elections team have replied that no election has been called so the Parish Council can now decide on tendering for a co-option candidate. So if there are any persons interested please contact the clerk for a consent form and qualifications for candidature form. More details of co-option including dates will follow shortly.	Clerk
106	Approval of Previous Meeting - 23rd September, 2021 Minutes of the meeting dated 23rd September, 2021 were presented for approval, and were signed as an accurate record of	

	events by the Chair	
107	Matters Arising from Previous Meeting - 22nd July, 2021 1. Awaiting grassbank to be cut prior to relocating dog bin at Park Villas 2. EA was emailed regarding the grass cutting of the river banks. Resolved for Clerk to email EA again with this information as maintenance workers are still allowing grass to disperse into the Venn 3. Cllr. Henderson will have a look at Sentry Lane between Sanctuary Close and Easter Street area when he visits Bishops Tawton with Richard Sables with regards to slow down, pedestrians/no pavement signage. 4. Clerk spoke to Maria Bailey at planning regarding relocating all three noticeboards together outside the Village Hall so that latest minutes/contact information etc can be displayed correctly. This was acceptable and Maria Bailey has emailed to say that. Resolved to move 2 noticeboards currently at Gospel Hall and South View Telephone Box to railings outside village hall	DD/LG Clerk PH/LG DD/Clerk/LG
108.	Parishioner Open Session a) A parishioner asked about the usage of the telephone box at South View. This will be discussed at item 126 b) A parishioner asked about usage of the quarry at Bableigh. Again this is an issue between DCC and Taw Valley Contractors and any questions should be directed at the DCC department leading this. Parishioners remain concerned regarding this. c) A parishioner asked whether the village had a litter picking team as she regularly clears areas at Codden Hill near to her home. It was remarked that the village has many litter bins that North Devon Council empty as well as the dog bins that the Parish Council pay to have emptied. There is also the fly-tipping reporting function on the North Devon Council website. d) Regarding the One-way System through Village Street. Cllr. Henderson will be meeting Richard Sables from Devon Highways to discuss the feasibility of this suggestion. Cllr. Geen asked whether this could be an afternoon so she could attend. Also it was raining and Cllr. Henderson noted that many manholes/drains were overflowing, this will be discussed as well.	PH/LG
109	Declarations of Interest No declarations of interest declared	

110.	County & District Councillor Report Councillor Paul Henderson Has reviewed the traffic figures from the Highways department but is looking into obtaining the use of portable equipment to hopefully collect some more figures as confirmation in a location in the village. A crossing is unlikely but suggested that perhaps S106 contributions may assist. Resolved to find out what S106 funds, if any, are available Educational funding - Devon in the bottom 40 tier and are seeking additional funding for the area. Currently funding in Devon is approximately £223 less per child than other parts of the country. 20mph Speed trial in Newton Abbot. Looking for a way forward which would then go on to a public consultation and then full council consultation. There would have to be a change in legislation also. DCC launched a campaign to fill the 2,000 care worker shortage. Highways Town and Parish Council virtual conference on 24th & 25th November daytime. Clerk has completed a questionnaire and has specifically asked about pothole mending and drain clearance. Councillor Glyn Lane Has received an update from Venn Developments (email received stating resumption of development in 2022) Grants available for projects please apply via Kate Johnson at North Devon Council	Clerk Clerk						
	Councillor Paul Henderson left the meeting.							
111.	Bins, Benches, Bus Shelters: Cllrs. P. Boulton, T. Willcocks No checklist. The Chair commented that the lists are necessary for the Parish Councils Risk Assessment folder and therefore request that they are completed each month and presented at the meetings. The Clerk has emailed the Community Ladies with regards to their kind donation towards the recycled plastic benches and tables the Parish Council are going to replace in the Stanley Verney Playing Field. No reply yet received.							
112	Finance Report: Cllr Jo Pay & Clerk The financial account to 30th September, 2021 was presented, and emailed to Councillors. <table><tr><td>Account at 30/09/2021</td><td>Balance</td></tr><tr><td>Treasurers Account</td><td>£28,349.52</td></tr><tr><td>BTPC Account</td><td>£2,338.95</td></tr></table>	Account at 30/09/2021	Balance	Treasurers Account	£28,349.52	BTPC Account	£2,338.95	
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113	Flood: Cllrs. L. Geen, J. Pay, A. Shiner and Clerk Flood signs cost has increased since 2020 now £187.96 for 4 signs. Resolved to purchase signs. Cllr. Shiner agreed to receive them on behalf of the Parish Council Cllr. Lewis asked whether the Parish Council would be covered in the event of someone having to place the signs during a flood event. Resolved for the Clerk to contact the Insurance company to ask. Hi-Viz tabards and sandbags will be housed in two places either side of the known flood area. It was suggested to purchase a lockable storage box to house signs, bags etc. at the village hall, prices would be required. Cllr. Boulton offered to house some a while ago, but will ask again. Some hi-viz tabards have been placed in the hall cupboard. It was suggested that a letter be delivered to the occupants of houses that have flooded in the past asking if they would like some	Clerk Clerk Clerk																	

	sandbags in readiness. There is a large log situated at the road bridge by the A377. Resolved to contact the EA with regards to removal	Clerk Clerk																					
114	Highways and Footpaths: Cllrs S. Barber, P. Boulton & T. Willcocks No Checklist Footpath 13 – Simon Houghton from Devon County Council replied to Clerks email stating that after complaints he went and spoke to the landowner and an agreement was settled. This will be monitored but the Council are happy that the path is clear. Also see item 110 regarding Village Street as One-Way system, crossing and traffic/speed monitoring The is still no news regarding the old railway bridge as yet																						
115	Planning: Cllrs. P. Boulton, C. Lewis & A. Shiner Checklists submitted from Cllrs Lewis & Shiner <table border="1"> <thead> <tr> <th>Planning Ref</th><th>Planning Proposal</th><th>Comments</th></tr> </thead> <tbody> <tr> <td>73432 8 Sanctuary Close – Waddington-Smith</td><td>Retrospective application for erection of 3 retaining walls & widen driveway</td><td>Pending</td></tr> <tr> <td>74066 Two Acres Venn – Macleod</td><td>Demolition of dwelling and erection of new replacement</td><td>None</td></tr> <tr> <td>73839 Point House – Taylor</td><td>Demo. of dwelling. Erection of 2 dwellings, garaging & works assoc.</td><td>None</td></tr> <tr> <td>74119 – Valley View – Robinson/Morris</td><td>Erection of garage/home office and assoc. works</td><td>None</td></tr> <tr> <td>74102 – Ranally Sentry Lane – Mansell</td><td>Replacing flat roof with pitched at rear of property</td><td>None</td></tr> <tr> <td>73840 – 3 Overton Cott – Parkes</td><td>Replacing shed with domestic garage &</td><td>None</td></tr> </tbody> </table>	Planning Ref	Planning Proposal	Comments	73432 8 Sanctuary Close – Waddington-Smith	Retrospective application for erection of 3 retaining walls & widen driveway	Pending	74066 Two Acres Venn – Macleod	Demolition of dwelling and erection of new replacement	None	73839 Point House – Taylor	Demo. of dwelling. Erection of 2 dwellings, garaging & works assoc.	None	74119 – Valley View – Robinson/Morris	Erection of garage/home office and assoc. works	None	74102 – Ranally Sentry Lane – Mansell	Replacing flat roof with pitched at rear of property	None	73840 – 3 Overton Cott – Parkes	Replacing shed with domestic garage &	None	
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116	Playing Field: Cllrs. L. Geen, D. Down Checklist given to the Clerk for risk assessment file Resolved to seek quotes for the maintenance work from Outdoor Play companies so that correct repairs/maintenance conforming the necessary British Standards and/or insurance policy are adhered to. Zip Wire quotes to be sought but will need removing as a temporary measure	Clerk Clerk									
117	Environment/Climate Change: Cllrs, S. Barber, T. Willcocks Chris Jones from the Beaver Trust, invited by the Beavers in Bishops Tawton group, has visited Bishops Tawton today and given a general talk on the introduction of Beavers to the river that flows through Swimbridge, Landkey and Bishops Tawton and whether this could be feasible in this area. The Parish Council will be kept updated on this via Councillor Willcocks who is also a member of the Beavers in Bishops Tawton group. Residents from all three parishes were invited.	TW									
118	Outside Contractors No news to share										
119	Flood Prevention Plan The laboratory that Poppy Millar (EA) suggested the Parish Council contact regarding the silt analysis (NLS Commercial - an EA lab) of the Venn have replied to say that they are only undertaking analysis for the EA business critical work and are not accepting or undertaking any commercial analytical work. Poppy Millar (EA) has not yet replied to emails and phone call regarding asking Marie, the EA biodiversity officer, to contact the Parish Council. This was someone that Julian, the EA geomorphist, thought may be interested in discussing the area's flood plain. Resolved to try and contact Julian at the EA and see if he can speak to Marie on the Parish Councils behalf	Clerk									
120	Queen's Platinum Jubilee Tree The Clerk emailed North Devon Homes to ascertain their										

	intentions, if any, for a tree on the Park Villas site. There has been no reply. It was established that a tree, perhaps a silver birch (as it is the platinum anniversary) would be purchased for the middle of the top bank of the playing field, together with a protective cage and plaque, more details regarding prices etc to follow	LG
121	Speedwatch Cllr Willcocks informed the Council that the area near to the old Butchers Shop looks to be a good place for the speedwatch campaign. Funding for the equipment is hopefully accessible soon and the scheme looks good to go within the next couple of months. Our thanks to him for organising this.	
122	Website Log on for agendas, minutes, policies, accounts, contact details, tide times, weather, etc Another year's domain fee has been paid £24.97 which was due on 20/10/21. Clerk to be reimbursed see item 112	
123	Village Hall Meeting has been set for 20th November 2021 10pm in The Village Hall. Discussing deed document updating and way forward.	
124	Grant Applications Resolved to contact DALC with regards to checking eligibility of the grant application system. This will be on next month's agenda and will be concluded.	Clerk
125	Land Registry - The Square A Statement of Truth form has been sent to complete together with a request for £40 from Land Registry. After a discussion it was resolved to contact the insurance company to ask about liabilities on the Square as it stands now, and contact Andy Jones at the North Devon Council planning department to ask for advice on the horse chestnut trees.	Clerk Clerk
126	Defibrillator It was resolved for The Clerk to contact South West Ambulance Service/British Heart Foundation to purchase two defibrillators and external heated cabinets (replacing the one at the Chichester Arms and installing one in the old Telephone Box) These would then be registered on The Circuit scheme	Clerk
127	Correspondence	

	1. The Village Street will be closed between 29/11/21 & 7/12/21 to complete utility works at the Thorncliffe development site subject to Devon Highways approval 2. Clerk attended the virtual Parish Forum on 14/10/21 with issues discussed included environment update, housing issues, North Devon Council restructure, projects and future northern Devon connections between Torridge and North Devon Councils 3. SWW improvement to the sewerage network in Bishops Tawton including traffic lights on A377 near Little Pill/River View from 27 September to approx 29th October 4. Invitations to Parish & Town Council Conference on 24 & 25 November were sent to Councillors - held virtually in mornings. 5. Dates were emailed to Maria Bailey to attend a Parish Council meeting in the new year. Questions on planning will be the subject. If any are more in depth please email them to the Clerk so that Maria can find out relevant answers. 6. Derestriction Order received from Devon County Council, which took all Councillors by surprise. Having a speed limit of 60mph at a roundabout junction. Resolved to contact highways with concerns over this. 7. Birchwood Holiday Development at Venn Quarry. The project update stated that a pause was put on the site due to lockdown but the process of starting it again is planned for 2022. Some revisions may be necessary and these will be submitted to NDC in due course.	Clerk
102	Items for Next Meeting Village Hall; Grant Applications; Budget/Precept setting 2022/2023; Benches	
103	Date of Next Meeting Thursday 25th November, 2021	

Meeting closed at 21.23 GMT