

Bishops Tawton Parish Council

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You are summoned to the General Meeting of Bishops Tawton Parish Council on 24th March, 2022 at 7:30pm in the Village Hall

A G E N D A

Ref	Details	Notes	Action Ref
1.	Apologies for Absence		
2.	Approval of Previous Meeting Minutes - 24th February, 2022		
3.	Matters Arising from Previous Minutes - 24th February, 2022	1. Moving of Noticeboards 2. Letter to householders re: sandbags replies 3. Playing Field Committee balance transfer 4. Drain plotting - still work in progress - time factor 5. Notice of Registrable Interests Form - New Councillor 6. Pill Lane excess mud and building material on lane 7. Codden Hill Memorial Bench 8. Litter Bin for Codden Hill. NDC in process of creating a log of bins in all parishes, Suitable position?	
4.	Parishioners Open Session		
5.	Declarations of Interest		
6.	County Councillor Report District Councillor Report District Councillor Report	Paul Henderson - David Luggar - Glyn Lane -	
7.	Bins, Benches, Bus Shelters: Cllrs. P. Boulton, T. Willcocks	1. Checklist 2. Recycled Furniture for playing field	

8.	Finance/Personnel: Cllr. J. Pay and Clerk	1. Figures to 28th Feb 2022 2. Invoices for payment 3. Grant Application Policy update/adoption & addition to Code of Conduct Policy 4. Policies & Procedures Review & Adoption 5. HMRC quarterly payment due beginning of April 6. Bus Shelter Licence at Park Villas 7. Awaiting AGAR (Annual Governance and Accountability Return) & JPAG (Joint Panel on Accountability & Governance) Practitioners Guide for 2021/2022 Year End Audit 8. Pay Review from NALC/DALC new pay scales and backdated pay to April 2021 9. Clerk away from 9th April to 17th April inclusive 10. NDC Code of Conduct training via Teams	
9.	Flood: Cllrs. L. Geen, J. Pay, A. Shiner and Clerk	1. Lockable Storage Boxes & combination locks/grant expires 31st March	
10.	Highways/Footpaths: Cllrs. S. Barber, P. Boulton, T. Willcocks	1. Checklist 2. SWW - dips in road by Methodist Chapel 3. A377 Night Time Road Closure 15th April, 2022 4. 20mph zone map sent as part of the DCC traffic management consultation 5. Crossing?	
11.	Planning: Cllrs. P. Boulton, C. Lewis, & A. Shiner	1. Checklist	
12.	Playing Field: Cllrs. L. Geen, D. Down	1. Checklist 2. Soft Play Matting; weedkiller; grass-seeding in goal areas; rocker refurb; zip wire platform	
13.	Environment/Climate Change:		

	Cllrs T. Willcocks & S. Barber		
14.	Outside Contractors: Clerk		
15.	Flood Plan	1. Applying for necessary bespoke permit to dredge areas as discussed with EA (Poppy Millar). Silt Analysis required beforehand though.	
16.	Queen's Platinum Jubilee		
17.	Website	www.bishopstawtonparishcouncil.co.uk 1. Councillor Email Accounts	
18.	Village Hall	1. Updates: Roof, Path maintenance, Soakaway 2. Deed	
19.	The Square	1. Maria Bailey emailed NDC re: trees on The Square 2. Horse Chestnut trees quotes back	
20.	Defibrillator	1. Jays Aim	
21.	Correspondence Sent/Received	1. Usual Emails and relevant ones shared from NDC, DCC, DALC, DCTog Planning all dealt with throughout the month when received 2. Pensions Regulator Triennial Form to complete 3. Annual Return for Pension Provider 4. Julie Snooks Year End 5. Payroll Year End 6. HMRC Year End	
23.	Items for Next Agenda		
24.	Date of Next Meeting	Thursday 28th April, 2022	
25.	Meeting Close		