

Bishops Tawton Parish Council

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You are summoned to the General Meeting of Bishops Tawton Parish Council on Thursday 24th November, 2022 at 7:30pm in the Village Hall

Extracts from The Standing Orders

2. Disorderly conduct at meetings

- a) No person shall obstruct the transaction of business at a meeting or behave offensively or improperly. If this standing order is ignored, the chair of the meeting shall request such person(s) to moderate or improve their conduct.
- b) If person(s) disregard the request of the chair of the meeting to moderate or improve their conduct, any councillor or the chair of the meeting may move that the person be no longer heard or be excluded from the meeting. The motion, if seconded, shall be put to the vote without discussion.
- c) If a resolution made under standing order 2(b) is ignored, the chair of the meeting may take further reasonable steps to restore order or to progress the meeting. This may include temporarily suspending or closing the meeting.

3. Meetings Generally

- 3e) Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.
- 3f) The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed fifteen minutes unless directed by the chair of the meeting.
- 3g) Subject to standing order 3(f), a member of the public shall not speak for more than three minutes.
- 3h) In accordance with standing order 3(e), a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given.
- 3i) A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chair of the meeting may at any time permit a person to be seated when speaking.
- 3j) A person who speaks at a meeting shall direct his comments to the chair of the meeting.
- 3k) Only one person is permitted to speak at a time. If more than one person wants to speak, the chair of the meeting shall direct the order of speaking.

AGENDA

Ref	Details	Notes	Action Ref
1.	Apologies for Absence	Cllr Jo Pay;	
2.	Approval of Previous Meeting	Minutes – 27th October, 2022	
3.	Matters Arising from Previous Minutes – 27th October, 2022	1. Codden Hill Memorial Bench 2. Lockable Storage Units Contents 3. Park Villas Bus Shelter Repair 4. Horsebox returns on A377 reported 5. Village meeting with Paul Henderson, Steve Short & Richard Sables date/time 6. Remembrance Sunday review	
4.	Parishioners Open Session	1. Pill Lane drains & slippery leaves hazard for cyclists	
5.	Declarations of Interest		
6.	County Councillor Report District Councillor Report	Paul Henderson – Glyn Lane –	
7.	Bins, Benches, Bus Shelters: Cllrs. P. Boulton, T. Willcocks	1. Checklist	
8.	Finance/Personnel: Cllr. J. Pay, D. Down & Clerk	1. Figures to 20th November, 2022 2. Invoices for payment 3. NALC 2022/23 National Salary Award 4. Budget/Precept setting discussion & agreement ready for December – also see Agenda Ref 21.	
9.	Flood: Cllrs. L. Geen, J. Pay, A. Shiner and Clerk	1. Drains 2. Venn clearance checklist	
10.	Highways/Footpaths: Cllrs. J.Joy, T. Willcocks & T.Smith	1. Checklist 2. Potholes – phone call from Richard Sables 3. Grand Canyon!	
11.	Planning: Cllrs. P. Boulton, A.	1. Checklist	

	Shiner, A. Stopes		
12.	Playing Field: Cllrs. L. Geen, D. Down, T. Smith	1. Checklist 2. Jubilee Tree and cage - quotes for cage 3. Equipment - roundabout? 4. Repairs/replacements 5. Play Inspection imminent	
13.	Environment/Climate Change: Cllrs T. Willcocks, A. Stopes	1. Updates 2. More flytipping cleared	
14.	Outside Contractors: Clerk		
15.	Speedwatch	1. Update	
16.	Flood Plan	1. Letters for distribution?	
17.	Website	www.bishopstawtonparishcouncil.co.uk 1. Councillor Email Accounts	
18.	Village Hall	1. Updates: Roof, Path maintenance, Soakaway 2. Deed update - Rebecca Walker of DALC 3. Constitution 4. Disabled Access to Village Hall/Church	
19.	The Square	1. Planning Application In	
20.	South View Telephone Box	1. Use 2. Door and paint cost/update	
21.	Elections	District Councillor 1. Date - 8th December 2022 2. Nominees 3. Cost to NDC in region of £10k Parish Councillor 1. Six Month Rule in place 2. Additional Budget needs re: Parish Council Elections 2023 (Approx £2-£3000) - also see Agenda Ref 8.4	
22.	Correspondence Sent/Received		
23.	Items for Next Agenda		
24.	Date of Next Meeting	Thursday 26th January, 2023 7.30pm in Village Hall	
25.	Meeting Close		