

Bishops Tawton Parish Council

Address: 17, Clinton Road, Barnstaple, N. Devon. EX32 9EA

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You are summoned to the General Meeting of Bishops Tawton Parish Council on Thursday 27th May, 2023 at 7:30pm in the Village Hall (Back Room)

Persons present are reminded to raise a hand and wait to be invited to speak by the Chair of proceedings.

To enable accurate minutes being taken & for all to hear the proceedings please do not talk over each other.

Thank You.

A G E N D A

Ref	Details	Notes	Action Ref
1.	Apologies for Absence		
2.	Approval of Previous Meeting	Minutes - 27th April, 2023	
3.	Matters Arising from Previous Minutes - 27th April, 2023	1. Bus Shelters repairs 2. School's Zig-Zag markings - gas works 3. South View telephone box 4. Litter Bin at Codden Hill 5. South View Flooding issues	
4.	Parishioners Open Session		
5.	Declarations of Interest		
6.	County Councillor Report District Councillor Welcome and Report	Paul Henderson - Glyn Lane - Mark Haworth-Booth -	
7.	Bins, Benches, Bus Shelters: Cllrs. P. Boulton, T. Willcocks	1. Checklist	
8.	Finance/Personnel: Cllr. J. Pay, D. Down & Clerk	1. Figures to 21st May, 2023 2. Invoices for payment, New E-banking authorisation sheet	

		3. Electric Company Letter 4. Internal Audit 5. Period of Exercise of Public Rights date fix - 5th June, 2023 6. Code of Conduct Training	
9.	Flood: Cllrs. L. Geen, J. Pay, A. Shiner and Clerk	1. Venn clearance checklist 2. Flood Meeting Date	
10.	Highways/Footpaths: Cllrs. T. Willcocks & T.Smith	1. Checklist	
11.	Planning: Cllrs. P. Boulton, A. Shiner, A. Stopes	1. Checklist 2. 76844 Sanibel Codden Hill Withdrawn	
12.	Playing Field: Cllrs. L. Geen, D. Down, T. Smith	1. Checklist 2. Equipment - roundabout, matting etc quotes 3. Repairs/Maintenance	
13.	Environment/Climate Change: Cllrs T. Willcocks, A. Stopes	1. Checksheet 2. Wildflower Area	
14.	Outside Contractors: Clerk	1. Update	
15.	Speedwatch	1. Update	
16.	Website	www.bishopstawtonparishcouncil.co.uk 1. Updated info on website 2. Emails on Click Monkey 1 reply received so far	
17.	Village Hall	1. Updates: Roof, Path maintenance, Soakaway 2. Deed update 3. Constitution 4. Disabled Access to Village Hall/Church - Planning Enquiry/Update	
18.	AGAR - Signing and authorisation	1. Page 1 - Guidance Notes 2. Page 2 - Checklist 3. Page 3 - Certificate of Exemption 4. Page 4 - Internal Audit 5. Page 5 - Annual Governance Statement 6. Page 6 - Accounting Statements	
19.	Period of Exercise of Public Rights	1. Ready for 5th June notice to be displayed on website	

20.	July's Meeting Date Amendment	Thursday, 20th July, 2023 7.30pm	
21.	Correspondence Sent/Received	1. Link Road bulletin Road Closures between Landkey and North Aller Roundabouts 5th, 6th & 7th June 2. Airband Road Closure - Easter Street & Mount Pleasant - TBA	
22.	Items for Next Agenda	Hall, Quotes,	
23.	Date of Next General Meeting	Thursday 22nd June, 2023 7:30 pm in back room of Village Hall	
24.	Meeting Close		