

**Bishops Tawton
North Devon**

Bank accounts

Cash Book

b/fwd	24437.81	+
Receipts	18914.52	+
Payments	17510.72	-
C/fwd	25841.61	=
Agreed if = 0	0.00	

0.00 b=agreed to statement

[illegible]

Parish =
District=
Year = 2022/23

Bishops Tawton
North Devon

Adjusts

	Last Year	This Year	Agreed	Var	Var%	Notes
1.B/Fwd	26562	24438	Agreed	-2124	-8.00%	
2.Precept	10000	10640	Agreed	640	6.40%	
3.Other Receipts	132	825	Agreed	8143	6168.90%	Inc 22/23 income from defunct PF £4180, donations £2429, addn VAT £1224, refund £404
4.Start Costs	3004	5158	Agreed	2154	71.70%	Clerks hours inc from 20 - 30per mth, plus backdated approved NLC pay award.
5.Loans	0	0	Agreed	0	#DIV/0!	
6.Other Payments	9252	12353	Agreed	3101	33.52%	
7.C/Wtd	24438	25642	Agreed	1404	5.75%	Amnd exp zip wire repair £1770, silt analysis £1470
8.Cash and Investments	24438	25642	Agreed	1404	5.75%	25641.61 ~~Illust~~ agree this year box 8
9.Fixed Assets	77976	57940	Agreed	-20036	-25.70%	Vnail value reduced by £20k
10.Total Borrowing	0	0	Agreed	0	#DIV/0!	

Council: Julie Snooks - Internal Auditor
BISHOPS TAWTON
2022/23

* CHECKLIST USED FOR AUDITS BELOW £25K AND EXEMPT FROM EXTERNAL AUDIT*

Topic	Yes	No	Actions Required	Notes
Insurance	✓			
Schedule reviewed	✓			
Fidelity Guarantee Cover adequate	✓			
Minute setting seen	✓			
Budget seen	✓			
Reserves considered	✓			
Register up to date	✓			
General and Financial Risk assessed in 2022/23	✓			
Statement considered in 2022/23	✓			
Compliance with General Data Protection Regulations - effective May 18. Compliance considered?	✓			
Rate changes in year	✓			
If so approved in minutes	✓			
PAYE/NI/Pension comply	✓			
Rates of pay tested	✓			
Receipts approved/ VAT??	✓			
Claim in Year	✓			
If not when last claimed	✓			
Reviewed in year of audit	✓			
If not when last reviewed	✓			
Reviewed in year of audit	✓			
If not when last reviewed	✓			
Year end bank reconciliation re-performed	✓			
Charges reviewed in year of audit	✓			
Sample traced from receipt to bank and cash book	✓			
Reported to Council	✓			
VAT correctly recorded	✓			
Voucher/Invoice supports payment	✓			
Figures traced to underlying records	✓			
Issues from previous audit addressed	✓			
Transparency Code 2014/ website	✓			
Confirm compliance as appropriate	✓			
AGAR & financial records on website	✓			
Confirm compliance with External auditors requirements and AGAR	✓			
Order correct?	✓			
Demonstrate at summer 2022 correctly provided for exercise of public rights per A & A Regs	✓			
Separate audit report issued?	✓			

* Clerk's contract should be amended to show increased hours

Claimed up to date.

* Recommend a procedure note for on line banking appoay prepared.

* Not all payments approved in the minutes.

Written in by IA.

Peer & approval

Under £25k

Snooks.
5/5/23