

Bishops Tawton Parish Council

Address: 17, Clinton Road, Barnstaple, N. Devon. EX32 9EA

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You are summoned to the General Meeting of Bishops Tawton Parish Council on Thursday 25th April, 2024 at 7:30pm in the Village Hall (back room)

Persons present are reminded to raise a hand and wait to be invited to speak by the Chair of proceedings

To enable accurate minutes being taken, meetings are voice recorded, please do not talk over each other

Thank You.

A G E N D A

Ref	Details	Notes	Action Ref
1.	Apologies for Absence		
2.	Approval of Previous Meeting	Minutes - 28th March, 2024	
3.	Matters Arising from Previous Minutes - 28th March, 2024	1. Hammetts Lane/Mount Pleasant Flooding 2. County Councillor grant open now? 3. Bench at Venn Bridge in situ 4. SWW manhole repaired 5. Letter sent re: verge parking	
4.	Parishioners Open Session		
5.	Councillor Declarations of Interest		
6.	County Councillor Reports District Councillor Reports	Paul Henderson - Glyn Lane - Mark Haworth-Booth -	
7.	Bins, Benches, Bus Shelters: Cllrs. P. Boulton, T. Willcocks & P. Clarke	1. Checklist 2. Awaiting Councillor Grant opening to complete Application for grit	
8.	Finance/Personnel: Cllr. J. Pay, P. Clarke & Clerk	1. Figures to 21st April, 2024 2. Invoices/payments authorisation 3. Year End 4. Pensions Annual Returns	

		5. Assets List updated for insurance purposes 6. Payroll & HMRC Year End completed	
9.	Flood: Cllrs. L. Geen, J. Pay, A. Stopes, D Down and Clerk	1. Simon Dart meeting 2. Flood Plan Update Meeting Date	
10.	Highways/Footpaths: Cllrs. P Boulton, T. Willcocks & T.Smith	1. Checklist	
11.	Planning: Cllrs. P. Boulton, L. Geen, G. Hayward, A. Stopes	1. Checklist	
12.	Playing Field: Cllrs. L. Geen, D. Down, T. Smith	1. Checklist 2. Self-closing springs for gates 3. Heavenly Postbox 4. Play Equipment (Rocker; Roundabout??) 5. Chess/draughts pieces, dice and counters at the Book Shed? 6. Refresh of scaplings along Tarka Trail footpath by Playing Field	
13.	Environment/Climate Change: Cllrs T. Willcocks, A. Stopes & J. Pay	1. Checksheet 2. No-Mow-May – feed the bees 3. Flower beds: rope/stakes 4. Fly Tipping at Newbridge	
14.	Outside Contractors: Cllrs. L.Geen, D. Down & Clerk	1. Updates 2. Layby vegetation cutback	
15.	Speedwatch	1. Update	
16.	Website	www.bishopstawtonparishcouncil.co.uk	
17.	Village Hall	1. Updates	
18.	The Square	1. Land Registry	
19.	Correspondence Sent/Received		
20.	Items for Next Agenda		
21.	Date of Next Annual & General Meetings (Always every 4th Thursday of the month except August and December recess)	Thursday 23rd May, 2024 1. Annual Meeting at 7.00pm 2. General meeting at 7.30pm In Village Hall (Back room)	
22.	Meeting Close		