

Bishops Tawton Parish Council

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You are summoned to the General Meeting of Bishops Tawton Parish Council on Thursday 25th July, 2024 at 7:30pm in the Village Hall (back room)

Persons present are reminded to raise a hand and wait to be invited to speak by the Chair of proceedings

To enable accurate minutes being taken, meetings are voice recorded, please do not talk over each other

Thank You.

A G E N D A

Ref	Details	Notes	Action Ref
1.	Apologies for Absence	Cllr A Stopes;	
2.	Approval of Previous Meeting	Minutes - 27th June, 2024	
3.	Matters Arising from Previous Minutes - 27th June, 2024	1. Grit for Coddan Hill bin - request sent to DCC 13th July 2. Railway Crossing Vegetation ref: 240528-000494 has there been anymore contact 3. Unmetered street light resolved credit notes received which require checking MPan certificate cancelled 4. Stanley Verney Playing Field family courtesy contact re: pillar repair 5. Heavenly Post Box update	
4.	Announcement	Resignation of Councillor Tony Smith	
5.	Parishioners Open Session This is your only opportunity to ask the Council a question. As per the Standing Orders there is an allowance of 3 minutes only per item.	1. Anonymous Email requesting church be informed about Church bells frequency/noise level. 2. A parishioner has requested speedbumps restored in Sanders Lane as tarmac resurfacing is now	

	Advice/reply may not be immediate as information has to be sought.	level with the bumps in places.	
6.	Councillor Declarations of Interest		
7.	County Councillor Reports District Councillor Reports	Paul Henderson - Glyn Lane - Mark Haworth-Booth -	
8.	Bins, Benches, Bus Shelters: Cllrs. P. Boulton, T. Willcocks & P. Clarke	1. Checklist 2. Repairs to bus shelters DD/quotes 3. Telephone Box - painting	
9.	Finance/Personnel: Cllr. J. Pay, P. Clarke & Clerk	1. Figures to 21st July, 2024 2. Invoices/payments authorisation 1. Exemption certificate sent to External Auditor 2. Clerk/Chair to visit Lloyds Bank to hopefully set up new savings accounts with a higher interest rate than existing. And to ask about FSCS protection as we are a non-profit making business see NALC leaflet 3. Clerk will contact Zurich to update insurance details (assets and Fidelity Guarantee Cover) 4. October 2024 Minutes will be delayed	
10.	Flood: Cllrs. L. Geen, J. Pay, A. Stopes, D Down and Clerk	1. Flood Plan i) Letters presented for distribution to vulnerable addresses & volunteers 2. W241747196 defective sign request concluded but no width limit shown	
11.	Highways/Footpaths: Cllrs. P Boulton, T. Willcocks & T.Smith	1. Checklist 2. Hammetts Lane/Mount Pleasant any reply from Steve Short or Richard Sables via Cllr Paul Henderson meet 3. Crossing for lower A377 by bridge - Road Safety Trust	

		(End September Grant Application) - Letter to Highfield Terrace & surrounding area residents. Map for HATOC meeting re: double yellow lines proposal if continued parking persists 2nd Teams meeting with DALC & Highways - discussing Road Warden/Snow Warden schemes - 15th August	
12.	Planning: Cllrs. P. Boulton, L. Geen, G. Hayward, A. Stopes	Checklist	
13.	Playing Field: Cllrs. L. Geen, D. Down, T. Smith	- Checklist - Annual Inspection Report - Play Equipment (Rocker removal & replacement or roundabout ?SWINGS?) - Large chess/draughts pieces, dice and counters for the Book Shed? - S106 Contribution re: Farthings expression of interest sent in	
14.	Environment/Climate Change: Cllrs T. Willcocks, A. Stopes & J. Pay	- Checksheet - Flower beds - Wild About Devon grant application returned requesting £100 but no reply as yet	
15.	Outside Contractors: Cllrs. L. Geen, D. Down & Clerk	- Updates - Layby vegetation in Winter cut - Next year two layer cut will be done both June & October as vegetation has grown quickly this year - Lots of Ragwort in the area which will require pulling before seeding as it is poisonous to livestock	
16.	Speedwatch	- Update - Have signs been put up yet (preferably 2 x Sanders Lane approaching A377; 8 x(4 each way) A377; 2 x Sentry Lane approaching	

		The Square)	
17.	Website www.bishopstawtonparishcouncil.co.uk	1. Notice of the period for the exercise of public rights published began on 1st July info on website	
18.	Village Hall	1. Updates 2. Building Control for file	
19.	The Square	1. Land Registry Clerk will attend to this during August	
20.	Correspondence Sent/Received	1. Proposed siting of PUFFIN crossing on BT Roundabout 2. Proposed speed limits on approaches to/from BT Roundabout 3. Road Closure - School Lane - SWW - 22/10-25/10/24	
21.	Items for Next Agenda		
22.	Date of Next General Meeting (Always every 4th Thursday of the month except August and December recess)	Thursday 26th September, 2024 General meeting at 7.30pm in Village Hall (Back room)	
23.	Meeting Close		