

Bishops Tawton Parish Council

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You are summoned to the General Meeting of Bishops Tawton Parish Council on Thursday, 24th July 2025 at 7:30pm in the Village Hall

Persons present are reminded to raise a hand and wait to be invited to speak by the Chair of proceedings

To enable accurate minutes being taken, meetings are voice recorded, please do not talk over each other.

Thank You

A G E N D A

Ref	Details	Notes	Action R
1.	Apologies for Absence		
2.	Approval of Previous Meetings	Minutes - Thursday, 26th June 2025 7.30pm	
3.	Matters Arising from Previous Minutes - 26th June 2025	1. Chair/Clerk letter regarding 30mph signs at lower Codden Hill Road 2. Taw Valley Contractors have done a single cut of the banks. 3. Note sent to Saturday am fitness re: possible left rubbish 4. Field Gully 5. Land at BT Roundabout 6. Park Villas Bus Shelter 7. Telephone Box 8. Easter Street Bridge	
4.	Parishioners Open Session This is your only opportunity to ask the Council a question. As per the Standing Orders there is an allowance of 3 minutes only per item. Advice/reply may not be immediate as information has to be sought.		
5.	Councillor Declarations of Interest		
6.	County Councillor Reports District Councillor Reports	Ed Tyldesley - Glyn Lane -	

	Devolution/LGReorganisation	Mark Haworth-Booth – 26 page Interim plan draft and 11 page North Devon Unitary proposal Survey closes 11th August	
7.	Parish Zones System Our Insurer's require that reasonable care is taken in managing potential risk. Where appropriate this requires the Parish Council to keep written risk assessment records. (Your completed numbered zone sheet will form part of that record) Simply complete as per instructions and return at the September meeting..	1. Last month's sheets collected 2. New sheet handed out 3. Reports	
8.	Finance/Personnel: Cllr. J. Pay, P. Clarke & Clerk	1. Figures to 20th June 2025 2. Invoices/payments authorisation 1. Internal Audit report – just uploading new policies to website including 2023/24 audit checklist to do 2. In addition to the explanation of variance sent as requested a further email has been received saying that The External Auditor cannot check this explanation as the PC accounts were below £25k and PC was able to send an exemption in as appropriate 3. Pensions Discretion Policy to be created and approved and emailed to Peninsula – will involve DALC to assist.	
9.	Flood: Cllrs. L. Geen, J. Pay, A. Stopes, D Down and Clerk	1. Meeting date	
10.	Planning: Cllrs. P. Boulton, L. Geen, G. Hayward, A. Stopes	1. Checksheet	
11.	Playing Field: Cllrs. L. Geen, D. Down, P. Clarke	1. Checklist 2. Update on Park Refurb. 3. S106 Contribution re: Farthings R Slaney email 4. Gate quotes (Torridge Gates?) & Pillar 5. Bucket Swing safety chain no longer attached?	
12.	Environment/Climate Change: Cllrs	Is this part of the zoned areas	

	A. Stopes, J. Pay	now?	
13.	Outside Contractors: Cllrs. L.Geen, D. Down & Clerk	1. Updates	
14.	Speedwatch	1. Updates	
15.	Website www.bishopstawtonparishcouncil.co.uk	1. Updates	
16.	Village Hall	1. Update	
17.	Grant Open to Applications	Applications invited from June 1st to August 31st - decided at September meeting - decisions paid in October	
18.	Parish Forum	Meeting held 9th July	
19.	Correspondence Sent/Received	1. Proposed Parish Changes 2. Neighbourhood Plans funding stopped	
20.	Items for Next Agenda		
21.	Date of Next Meetings (Always every 4th Thursday of the month except August and December recess)	Next Parish Meeting is scheduled for Thursday 25th September 2025 at 7:30pm in the Village Hall.	
22.	Meeting Close		