

Bishops Tawton Parish Council

Correspondence Only to: 17, Clinton Road, Barnstaple, N. Devon. EX32 9EA

Email: clerk@bishopstawtonparishcouncil.co.uk Tel: 07759464175

You are summoned to the General Meeting of Bishops Tawton Parish Council on Thursday, 23rd October 2025 at 7:30pm in the Village Hall

Persons present are reminded to raise a hand and wait to be invited to speak by the Chair of proceedings

To enable accurate minutes being taken, meetings are voice recorded, please do not talk over each other.

Thank You

A G E N D A

Ref	Details	Notes	Action
1.	Apologies for Absence		
2.	Approval of Previous Meetings	Minutes - Thursday, 25th September 2025 7.30pm	
3.	Matters Arising from Previous Minutes - 25th September 2025	1. HATOC meeting 10th October re: 30mph? 2. Park Villas Bus Shelter still as previous? (4-6 wks agreed quote £1250) 3. Telephone Box 4. Easter Street Bridge - 2nd request sent-reply all good 5. East Street Overhanging Vegetation - Tidy Up Team 6. BT Roundabout meeting? 7. Proposed double yellow lines in the future? Map etc 8. Forms sent into Elections Team & Monitoring Officer for Cllr Taylor 9. Cllr Tyldesley's details passed on to key stage 1 leader at BT School	
4.	Parishioners Open Session This is your <u>only</u> opportunity to ask the Council a question. As per the Standing Orders there is an allowance of 3 minutes only per item. Advice/reply may not be immediate as information has to be sought.		
5.	Councillor Declarations of Interest		
6.	County Councillor Reports	Ed Tyldesley -	

	District Councillor Reports Devolution/LGReorganisation	Glyn Lane - Mark Haworth-Booth - NDC email re: Devon Councils proposal for LG structure for Devon	
7.	Parish Zones System Our Insurer's require that reasonable care is taken in managing potential risk. Where appropriate this requires the Parish Council to keep written risk assessment records. (Your completed numbered zone sheet will form part of that record) Simply complete as per instructions and return at the September meeting..	1. Last month's sheets collected 2. New sheet handed out 3. Reports	
8.	Finance/Personnel: Cllrs. L. Geen, J. Pay, P. Clarke & Clerk	1. Figures to 19th October 2025 2. Invoices/payments authorisation 1. Budget/Precept - proposal and decision 2. New IT policy. 3. Pensions Discretion Policy to be created and approved and emailed to Peninsula - will involve DALC to assist.	
9.	Flood: Cllrs. L. Geen, J. Pay, A. Stopes, J. Taylor, P. Boulton and Clerk	After the meeting on 18th October. 1. Flood Plan Update 2. Volunteer & Flood Risk Letters	
10.	Planning: Cllrs. P. Boulton, L. Geen, G. Hayward, R. Pullinger	1. Checksheet	
11.	Playing Field: Cllrs. L. Geen, P. Clarke, N. Sexon & J. Taylor	1. Checklist 2. Drumroll!! 3. S106 Contribution re: Farthings R Slaney email 4. Pillar (re-rendering?) 5. 2nd entrance (bullying escape route) and high fencing to rear 6. Dog Waste signs	
12.	Outside Contractors: Cllrs. L. Geen & Clerk	1. Updates 2. BT Groundworks 3. Graeme Hookway re: bank cutting/layby/Sanders Lane hedge etc 4. Facebook BT Group page	
14.	Website www.bishopstawtonparishcouncil.co.uk	1. All up to date	

15.	Remembrance Sunday	1. Wreath - ordered	
16.	Parish Forum	1. 5th November	
17.	Defibrillator	1. Battery 2. Re-location 3. SW Ambulance - The Circuit	
18.	Village Hall	1. Update 2. Audited Accounts (Feb 2026)	
19.	Speedwatch	1. Update	
20.	Correspondence Sent/Received	1. Local Plan HELAA 2. 2,700 acres of Solar site at Holsworthy	
21.	Items for Next Agenda	Parish Councillors - if you have an item for the next Agenda please email the Clerk at least 7-10 days prior to scheduled meeting	
22.	Date of Next Meetings (Always every 4th Thursday of the month except August and December recess)	The next Parish Meeting is scheduled for Thursday, 27th November 2025 at 7:30pm in the Village Hall.	
23.	Meeting Close		