

**Bishops Tawton
North Devon**

Bank accounts

Cash Book

Agreed if =0

Cheques o/s

balance =

Parish =
District=
Year = 2023/24

- 1.B/Fwd
- 2.Precept
- 3.Other Receipts
- 4.Staff Costs
- 5.Loans
- 6.Other Payments
- 7.C/fwd
- 8.Cash and Investments
- 9.Fixed Assets
- 10.Total Borrowing

Bishops Tawton
North Devon

Last Year	This Year	Adjusts		Var	Var%	Notes
		Agreed	Agreed			
24438	25842	Agreed		1404	5.75%	
10640	10746	Agreed		106	1.00%	
8275	11239	Agreed		2964	35.82%	Addn donations/grants in 23/4 £2970
5158	5573	Agreed		415	8.05%	
0	0	Agreed		0	#DIV/0!	
12353	13070	tested		717	5.80%	
25842	29184	Agreed		3342	12.93%	
25842	29184	Agreed		3342	12.93%	
57940	63295	Agreed		5355	9.24%	
0	0	Agreed		0	#DIV/0!	
						29183.99 Must agree this year box 8

Amendments made to
Assets Register + agreed at
meeting dated 27/6/24.
figure should read 61,808.
as per minute in June 2024
meeting ref: 50-4 AGAR
amended accordingly prior to
Signing.

Julie Snooks - Internal Auditor

2023/24

Council:
Year

Topic	Yes	No	n/a	Actions Required	Notes
Insurance	☒	☐	☐		
Precept	☒	☐	☐		
Fixed Assets	☒	☐	☐		
Risk	☒	☐	☐		
Internal Control	☒	☐	☐		
GDPR	☒	☐	☐		
Payroll	☒	☐	☐		
	☒	☐	☐		
	☒	☐	☐		
	☒	☐	☐		
Petty Cash	☒	☐	☐		
VAT	☒	☐	☐		
Standing Orders	☒	☐	☐		
Financial Regulations	☒	☐	☐		
Bank	☒	☐	☐		
Other receipts tested	☒	☐	☐		
Other payments tested	☒	☐	☐		
Annual Return/AGAR	☒	☐	☐		
Internal/External audit	☒	☐	☐		
Transparency Code 2014/	☒	☐	☐		
AGAR & financial records on website	☒	☐	☐		
AGAR - correct approvals	☒	☐	☐		
Public Rights	☒	☐	☐		
Audit closure	☒	☐	☐		

Ref 2506 - High?
Precept to be agreed 4/12/23 per mins but no meeting.
2 25/1/24 - after precept discussion - no comments.
Important to write bill.
Some amendment - check to check.
Hardcopy review 23/5/23 - not needed.

VAT on signs? All invoices should be in PC name i.e. Stokewell.
See also note below.

Grant giving process - it was noted that the methodology made a
"profit" for both years (BTK surplus in 2022).

Amendments may be necessary to Assets figure

Before approval
website & hard copy
Under £25K

29/1/23 - Min. 96 - need to clarify details.

VAT being reclaimed by PC for BT VHTC & amount net
of VAT reimbursed to PC a/c's. As VAT is PC asset - acceptable
(HARC VAT 749), but invoices need to follow PC processes &
conditions.

J Snooks
29/5/24