

Bishops Tawton Parish Council

Correspondence Only to: 17, Clinton Road, Barnstaple, N. Devon. EX32 9EA

Email: clerk@bishopstawtonparishcouncil.co.uk Tel: 07759464175

You are summoned to the General Meeting of Bishops Tawton Parish Council on Thursday, 28th May 2026 at 7:30pm in the Village Hall

Persons present are reminded to raise a hand and wait to be invited to speak by the Chair of proceedings

To enable accurate minutes being taken, meetings are voice recorded, please do not talk over each other.

Thank You

A G E N D A

Ref	Details	Notes	Action
1.	Apologies for Absence		
2.	Approval of Previous Meeting	Minutes - Thursday, 23rd April 2026 7.30pm	
3.	Matters Arising from Previous Minutes - 23rd April 2026	1. Flytipping at Codden Hill & Hammetts Lane 2. Oncoming vehicle sign at Little Pill 3. Weed Management Survey 29th May - emailed to JP 3rd May	PB/A S ET JP
4.	Parishioners Open Session This is your only opportunity to ask the Council a question. As per the Standing Orders there is an allowance of 3 minutes only per item. Advice/reply may not be immediate as information has to be sought.	1. Community Ladies Flower Pots 2. Vehicle parking at school times - letter? As no improvement. 3. Sanders Lane/Mount Pleasant parking stopping the bus route proposal by Stagecoach. 4. 3 area Parking restriction proposals - letters sent to householders. 5. Parishioner request for parking in the village. Once again suggesting for the verge areas - (as previous Parish Councils who have also looked into this many times) there are utilities present that prevent this.	
5.	Councillor Declarations of Interest		
6.	County Councillor Reports	Ed Tyldesley -	

	District Councillor Reports Devolution/LGReorganisation	Glyn Lane - Mark Haworth-Booth -	
7.	Parish Zones System Our Insurer's require that reasonable care is taken in managing potential risk. Where appropriate this requires the Parish Council to keep written risk assessment records. (Your completed numbered zone sheet will form part of that record) Simply complete as per instructions and return at the next meeting or post through The Chairs or The Clerks letterbox prior to the meeting date if you are absent.	1. Last month's sheets collected 2. Missing Reports collected 3. Salt Bins/grit	
8.	Finance/Personnel: Cllrs. L. Geen, J. Pay, P. Clarke & Clerk	1. Printed statement to 24th May 2026 2. Invoices/payments authorisation 3. <u>External Audit</u> Email received 4. Fidelity Ins - reduced & no changes 1. Laptop. Fix date with RP/LG to purchase. Transfer files etc during Summer Holidays. 2. Pensions Discretion Policy to be done. Pro forma downloaded.	RP/LG
9.	Flood: Cllrs. L. Geen, J. Pay, A. Stopes, J. Taylor, P. Boulton and Clerk		
10.	Planning: Cllrs. P. Boulton, L. Geen, G. Hayward, R. Pullinger	1. Report 2. Discussion on planning application 81738 Land North of Mount Pleasant	
11.	Playing Field: Cllrs. L. Geen, P. Clarke, N. Sexon & J. Taylor	1. Checklist 2. Duck Race 11th July - help required 3. Bank slope done 4. Park Closure & Roundabout installation	
12.	Outside Contractors: Cllrs. L. Geen & Clerk	1. BT Groundworks - 2. Hookway - 3. Facebook BT Group page - Agenda & Minutes posted 4. Trees on the Square H & S	

		issue? Update	JP
13.	Website www.bishopstawtonparishcouncil.co.uk	1. Necessary documents added uploaded for Internal/External Audits and transparency purposes	
14.	Local Plan/Neighbourhood Plan	No news	
15.	Parish Forum	1. No news	
16.	South View Telephone Box	Ideas?	
17.	Village Hall	1. Update	
18.	Speedwatch/Tidy Up Team	1. Updates 2. Tidy Up Team	
19.	Correspondence Sent/Received	1. NDC Parish update online	
20.	Items for Next Agenda	Parish Councillors – if you have an item for the next Agenda please email the Clerk at least 7-10 days prior to scheduled meeting	
21.	Date of Next Meeting (Always every 4th Thursday of the month except August and December recess)	The next General Parish Council Meeting is scheduled for Thursday, 25th June 2026 commencing at 7:30pm in the Village Hall.	
22.	Meeting Close		