

Bishops Tawton Parish Council

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You are summoned to the General Meeting of Bishops Tawton Parish Council on Thursday, 23rd July 2026 at 7:30pm in the Village Hall

Persons present are reminded to raise a hand and wait to be invited to speak by the Chair of proceedings

To enable accurate minutes being taken, meetings are voice recorded, please do not talk over each other.

Thank You

A G E N D A

Ref	Details	Notes	Action
1.	Apologies for Absence		
2.	Election to fill the Chair vacancy	Necessary procedure after resignation of Councillor Geen	
3.	Approval of Previous Meeting	Minutes - Thursday, 25th June 2026 General Parish Council Meeting @ 7.30pm	
4.	Matters Arising from Previous Minutes - 25th June 2026	1. Fly-tip Hammetts Lane 2. School letter 3. Chichester Arms 4. Little Pill & Lower Mount Pleasant HATOC site visit 5. Speed sign A377 at South View	
5.	Parishioners Open Session This is your only opportunity to ask the Council a question. As per the Standing Orders there is an allowance of 3 minutes only per item. Advice/reply may not be immediate as information has to be sought.	1. Building works to 1 FairView Cottages request.	
6.	Councillor Declarations of Interest		
7.	County Councillor Reports District Councillor Reports Devolution/LGReorganisation	Ed Tyldesley - Glyn Lane - Mark Haworth-Booth - Email from Ken Miles regarding Re-organisation. It would appear	

		that the central Government has gone with expanded Plymouth, expanded Torbay, expanded Exeter and the rest of Devon coastal/rural areas. More will be discussed at the forthcoming Parish Forum meeting.	
8.	Parish Zones System Our Insurer's require that reasonable care is taken in managing potential risk. Where appropriate this requires the Parish Council to keep written risk assessment records. (Your completed numbered zone sheet will form part of that record) Simply complete as per instructions and return at the next meeting or post through The Chairs or The Clerks letterbox prior to the meeting date if you are absent.	1. Last month's sheets collected 2. Missing Reports collected 3. Zone 8 A377 vacant	
9.	Finance/Personnel: Cllrs. J. Pay, P. Clarke & Clerk	1. Printed statement to 19th July 2026 2. Invoices/payments authorisation 3. <u>External Audit</u> No news 4. Parish Council Grant 26/27 window is open please apply via the Clerk. 5. The Clerk will update Lloyds for 4th signatory change 1. Laptop/Printer 2. Pensions Discretion Policy to be done. Pro forma downloaded.	
10.	Flood: Cllrs. J. Pay, A. Stopes, J. Taylor, P. Boulton and Clerk	1. Date arranged 3rd October Budget/Precept/Flood Time and Venue TBA	
11.	Planning: Cllrs. P. Boulton, G. Hayward, R. Pullinger	1. Report 2. Application 76681 Station Hill & Archipark Swimbridge 3. Proposal - that a condition is placed on EVERY planning application that working hours be restricted and enforced.	GH RP
12.	Playing Field: Cllrs. P. Clarke, N. Sexon & J. Taylor	1. Checklist June & July 2. Annual Inspection Report 3. Duck Race 4. Park now open 5. Trim trail replacement	NS PC/NS

13.	Outside Contractors: Clerk	1. BT Groundworks - 2. Hookway - 3. Facebook BT Group page - Agenda & Minutes posted 4. Trees on the Square H & S issue? Update	JP
14.	Website www.bishopstawtonparishcouncil.co.uk	Requests for auto reply on emails received/secure links access to complete zone sheets/forms etc	
15.	Local Plan/Neighbourhood Plan	“A Plan for Northern Devon” Scoping consultation now open for communities to have a say in what they might like included in a new Local Plan - links will be on the Minutes for people to follow. However, PC can send direct via a preset consultee account which has been created.	
16.	Parish Forum	1. Meeting scheduled 30th July Topics - Re-organisation and Local Plan.	
17.	South View Telephone Box	Ideas? Information/Visitors Booth. Garden plants/seeds exchange or mini book shed with honesty box proceeds to the main book shed (see what Lorraine thinks)	
18.	Village Hall	1. Update 2. Defibrillator checks 3. Heavenly Postbox Signage	JP/PC
19.	Speedwatch/Tidy Up Team	1. Speedwatch Updates 2. Tidy Up Team Updates	GH PC
20.	Correspondence Sent/Received	1. Crossing - October HATOC 2. Local Plan for Devon & Torridge residents invite to shape the future 3. Cultural Assets Info request	
21.	Items for Next Agenda	Parish Councillors - if you have an item for the next Agenda please email the Clerk at least 7-10 days prior to scheduled meeting	
22.	Date of Next Meeting & Close (Always every 4th Thursday of the month except August and December recess)	The next General Parish Council Meeting is scheduled for Thursday, 24th September 2026 commencing at 7:30pm in the Village Hall.	